

UUS Board Meeting Minutes
6:30pm, March 20, 2024, UUS Conference Room & Zoom

Present: Jeff Walberg (President), Rochelle Honey-Arcement (Vice President), Christine Etler (Secretary), Mike Pavelich (Treasurer), Monique DiCarlo (Trustee), Diana Henry (Trustee), Ian Cawley (Trustee), Rev. Diana Smith (Ex-officio). **Absent:** none. Quorum met. **Guest:** Nic Kaplan

Meeting Opened at 6:38pm with check-in. Chalice Lighting-Opening Words by Rochelle

Consent Agenda

Reports	Decisions
P1 Board Meeting Minutes – Feb. 28	P5 Policy updates: 1-2, 1-2.1 thru 1-2.3
P2 Minister's Report – Feb	P6 Policy updates: 1.4-6
P3 Treasurer's Report – Feb	P7 Policy updates: 2-1, 2-2
P4 Governance Committee Minutes - Mar. 5	P8 Procedure updates: 1-2.1
	P9 Memorial Garden Request

Board Meeting Minutes (P1) were removed from the consent agenda to be voted on over email in the coming week.

The chair reviewed the consent agenda items (P2-P9) and hearing no objections, announced the consent agenda has been adopted.

DLRE Presentation (6:51)

What's happening: 3rd Sunday's all ages services; lunch and Learn (starts April); mind and Spirit groups (operate on their own)); youth group (with 7 going through the coming-of-age curriculum). Curricula in RE has changed mid year and it is going well.

Challenges: It's difficult to get enough teachers on Sundays. Things have improved with Leah on board. All ages activities are really for all ages. We hope to encourage this more..

Future ideas: Possibly offer 2 levels of OWL: grades 10-12 & Adult. Grades 4-6 and 7-9 also have interest. Camps have been a great success. Family day camps – 1x per season. There is a recognized community need for more spaces outside the home for infants and toddlers. We can consider offering our space. [One idea is the Tinker Garden: our space is wonderful for this. The closest facilitator for this program is in Des Moines.]

Support from Board & Congregation

Encourage the Board to promote and participate in the activities on 3rd Sundays & lunch and learn.

Discuss Policy Revisions (7:10)

Recently passed revisions will be forwarded to Governance committee to review. For previously approved policy changes in the last few weeks, Etler, the Secretary, will update the policy manual.

Continue shared ministry discussions (7:16)

- Communication to team leaders this week:

P11 Note to Team Leaders, **P12** Ministry Team Support - Interim, **P13** Ministry Team Roles

This coming week, we will send an email to Team Leaders with Note and attachments. We will invite Leaders to share with other members of the team. This is to clarify how we work together.

- Future communication:
P14 Note to Team Leaders (Work in progress)

We will provide purposes, goals and structures of Ministry Teams. To help us all manage expectations of our shared responsibilities. Some examples might be helpful.

Motion by Etler to move into closed session to discuss a personnel matter; seconded by Rochelle-Arcement. The Board voted unanimously to approve the motion.

Etler motioned to move out of Closed Session; Pavelich seconded. The Board voted unanimously to approve the motion.

Closing

No Guest Comments were made. Process Observer Comments were provided by Cawley. Closing words were provided by Rochelle Honey-Arcement.

With the agenda completed and no new business from the floor, the chair adjourned the meeting at 9:48pm.

Minutes Addendum for business conducted outside of regular monthly meeting:

Special meeting - closed session 4/3/24 over zoom:

A personnel matter was discussed. Input for the issues discussed in the meeting was provided by several stakeholders: the Board, Rev. Diana, Personnel Committee, and an Ad Hoc Committee.

Meeting Minutes submitted by Christine Etler, Board Secretary

APPROVED 17APR24 -CPE