

Fundraising Request Form

All fundraisers at UUS must be reviewed by the Finance Committee and approved by the Board of Trustees.

The following form must be completed and sent to finance@uusic.org two weeks in advance of the fundraiser start date (later submissions will be reviewed in special circumstances).

Fundraiser Name and Description:

Type of Fundraiser:

- Collect money (optional: Goal: \$_____)
- Collect goods
- Sell tickets or goods

What organization or issue will the funds support?

Date(s)/duration:

Location:

- Virtual/Monetary Collection only
(Contact the office for details on the donation process and if you'd like a special giving link created)
- At UUS (Please complete Event Request Form to request rooms and identify needs)
- Offsite (Please inform the office of the location and event details)
- We would like to put out a collection bin or box at UUS: In Vestibule In Atrium
(Please contact the office if you need to use one of UUS's bins)
- We would like to store goods to be sold in the vestibule
(If you are hoping to store goods inside the building, please fill out an Event Request Form)

Who is Organizing This Fundraiser?

Leader/Chair Name:

Leader/ Chair Phone and email:

Name of UUS Group Sponsoring Fundraiser (if applicable):

How does this fundraiser support UUS's mission, values, or goals?