

UUS BOARD MEETING AGENDA

7:00 p.m., November 17, 2021

ZOOM Link 891 3256 0297 Password: 228948

Chair: Alan | Opening Words: Hazel | Process Observer: Paula | Closing Words: Alan

(Minutes
estimated)

(07) Check-in

(03) Chalice Lighting (Alan) and Opening Words (Hazel)

(15) **Board Read** – Discuss chapters 4-6 of *Trauma Stewardship*, Laura van Dernoot Lipsky, (starting with discussing October's Chapter 4 reading of 16 signs of trauma exposure response)

(05) **Consent Agenda:** October 20 Board Minutes (P1), November 3 Interim Email Board Minutes (P1.5), November 10 Exec Committee minutes (P2), Treasurer Pavelich's report and financial summary including notes from Finance Committee (P3) with CA Emma Barnum's Financial Narrative (P3.5), Rev. Diana Smith report including DCCE Peggy Garrigues report, CA Emma Barnum report, DLRE Marsha Thrall report, and DM Alex Heetland highlights (P4)
MOTION TO APPROVE CONSENT AGENDA

(25) Board's Five Committee Updates:

Governance --Summary from the monthly Governance meeting of Nov. 2 (P5).

THREE GOVERNANCE MOTIONS FOR CONSIDERATION/APPROVAL
POLICIES AND PROCEDURES
PROPOSED UUS SABBATICAL POLICY
ENDOWMENT REPORTING

Personnel --Rochelle Honey-Arcement and Rev. Diana update on replacing UUS Publicity and AV Coordinator Jeff Walberg

Finance --John Raley update from November 8 meeting

Right Relations --Julia Audlehelm update

Mission and Vision --Hazel Seaba and Diana Henry update

(10) **COVID and UUS Reopening Progress**--Rev. Diana update. At the September board meeting we agreed to expand Phase 3 guidelines (from 10-25 to 10-50 cases/100,000, and to wait to move into new phases each following week if conditions announced Thursdays on https://covidactnow.org/us/iowa-ia/county/johnson_county/?s=21621088 improve or worsen enough to require moving into a new phase. Johnson County currently (11-4-21) 26.2 new cases per 100,000 (was 17.1/100,000 10-28-21)

On November 3 the Board voted by email (P1.5) on the intermediate step of granting a one-time exemption to the current COVID food policy to allow UUS to pilot test serving food and beverages at the **Diwali Festival**, a multigenerational congregational event on November 20, as a learning opportunity to determine what type of larger policy change could work.

The board agreed to revisit the current phases and protocols at its November meeting.

Also for discussion, the probable need to reconstitute a new smaller Covid Team in preparation for upcoming decisions/policies such as removing masks at outside UUS events, serving food, changes that may be needed after children 5-12 are vaccinated.

(05) *Brief break (time in schedule as approximate at approximately the one-hour mark)*

(10) **The UUS Congregational Meeting** will be held live and on Zoom at 11:15, Sunday, Dec. 19. Amy Fretz has agreed to assist Alan, Paula, Emma, Peggy, and others) with the absentee ballot and online (Election Buddy software) voting. Amy has worked with the election in the past and is preparing a format (with all elements involved) that can be used as a prototype each year in the future, as we are likely to continue the online option for congregational voting. She has agreed to work with the December 2021 and May 2022 elections but plans will need to be made for administration of elections following that. See Board Packet for 1) draft of December Congregational Meeting TO-DO list (P. 4) and 2) draft of proposed Congregational Meeting agenda (P. 5), which needs to be revised/approved by the board at tonight's meeting.

Need a motion to approve the Congregational Meeting Agenda.

(25) **BGI discussion** – Rochelle Honey-Arcement

Balance and Growth Initiative (BGI): The BGI two-year budget plan will be presented for approval at the December 19, 2021, Congregation Meeting. At that same meeting the budget for 2022 must be approved (the 2022 budget will be part of the two-year BGI plan but needs its own Congregational Meeting motion).

--How best to communicate in advance and on Dec. 19 the 2022 budget and the two-year plan

Motion to approve the 2022 budget

(05) **Unfinished Business**

--Update on progress toward the Stewardship Committee's recommended 2022 goal of \$420,000.

--Saturday, January 8, 2022, is now currently set for a separate board planning meeting including brainstorming 2022's [three] open questions, one of them possibly being the Eighth Principle

(10) **Updates and New Business**

--On October 29 Alan sent an email to the board seeking their consensus for a fund-raising event (form approved by Finance Committee but not presented at the October 20 meeting) called the **Iowa Women's Music Collective Concert** co-sponsored by UUS. Oct. 31 we had 100 percent approval from the board, and Alan informed Hsin-Hui Liu and others the event could proceed.

--Rev. Diana's Fellowship process due Nov. 1 was completed on time. The Board's report (the board reviewed in October) was fine-tuned by Hazel Seaba and Diana Henry and, with the Ministerial Formation Team's report (spearheaded by Dave Martin) and Rev. Diana's own report (same format) were sent to UAA.

--*Treats and Talents* online fund-raiser to boost our budget will be held on **Friday, December 3**. Volunteers are: Judy Tokuhisa, Monique DiCarlo, and Julia Audlehelm. Trustees will donate two generously filled baskets to the auction.

--Several on the board have expressed interest in doing something for the staff in appreciation for the stress they've been under. Discussion?

--Other new business?

(00) **Guest Comments**

(00) **Closed Executive Session**

(05) **Process Observer Comments** (Paula)

(05) **Closing Words** (Alan), **Motion to Adjourn**, and **Extinguishing of the Chalice**

(Next board meeting 7:00, December 15, 2021, by Zoom)

A.S.