

How to Pledge Through Realm

Pledges are commitments of how much you plan to donate in the coming year. You can pledge through Realm using the instructions below, by filling out and returning a pledge card, or by contacting the UUS Administrator (337-3443 or admin@uusic.org). Pledging online DOES NOT automatically set up online giving.

1. Log into your Realm profile (if you do not have a Realm profile, contact the office to receive an invitation).
2. Click "Giving" on the sidebar of your Profile page. On the Giving page, click the gray button marked "+Pledge"
3. Enter in your pledge amount for "Operating Budget Pledge- 01/01/2021 until 12/31/2021" (see below)

Pledge Now

The amount you enter here will be multiplied by the choice you make here and will modify the Total Pledge here

I pledge to to be given

from until for a total pledge of **\$1,200.00**

or [Cancel](#)

Double check the Total Pledge before you hit Save!

4. Click the "Save Pledge" button (if you plan on giving by check, stock, or if you already have a recurring online gift set up) or the "Save & Set Up Gift" button (to immediately be taken to the Online Giving Setup page. See reverse side of this form for instructions).

You can view your pledge and fulfillment status on your Giving page.

Once saved, pledges can only be changed by the UUS Administrator (337-3443 or admin@uusic.org)

How to Set Up Online Giving Through Realm

1. Log into Realm and click "Giving" on the sidebar of your Profile page. On the Giving page, click the gray button marked "+Give."

2. Enter your Giving and Payment details (see right) then click Give at the bottom of the page.

How much would you like to give?

Gifts made to the Operating Budget Fund will first apply toward any remaining balance on the previous year's pledge campaign, and then will be automatically applied to the pledge balance for the year in which the gift is processed.

Amount Fund

Here, the options for Give Multiple Times is shown. If you choose Give Once, the bottom section will change to allow you to enter the date

GIVE ONCE **GIVE MULTIPLE TIMES**

Start date The start date selected will be repeated for each recurring gift (i.e. the 1st of the month).

Stop giving after You can also select an end date, or leave the recurring gift open-ended from this dropdown

Number of times

Total: \$100.00

Click Continue to enter bank or credit card information. We encourage credit card payments to check the box to contribute an extra 3% to cover processing fees.

3. To view or update a online gift, click "Giving" on your Realm profile sidebar and click the "Scheduled" button to see upcoming gifts. To edit a gift, click on the three light gray dots (***) that appear to the right and choose the appropriate actions.

Contact the office (337-3443 or admin@uusic.org) for assistance.