**Unitarian Universalist Society Board of Trustees Meeting Highlights – April 8, 2020**

Board meeting minutes are available on the website or can be requested from the UUS administrator.

**Present:**  Amy Fretz (President), Joe Rasmussen (Vice-President), Jane DeWitt (Past-President), Chris Rode (Treasurer), Allison Bettine (Secretary), John Raley (Finance Trustee), Michael Honey-Arcement (Trustee), Colleen Higgins (Trustee), Paul Pomrehn (Trustee), and Rev. Diane Dowgiert (Ex-officio)

**Guests:** Dave Martin (Ministerial Search Committee), Allison Oliver (Ministerial Search Committee)

Board President Fretz called the meeting to order at 6:30 p.m. *The Board entered a closed session with the Chairpersons of the Ministerial Search Committee.* After the closed session ended, Rev. Dowgiert provided opening words.

**Consent Agenda & Announcements:** Consent agenda and other items are uploaded to Dropbox for Board review prior to the meeting.

*Consent Agenda items:* March Board Meeting Minutes, Minister’s Report, Treasurer’s Report and Financials

*The Board received the Consent Agenda and approved* *the March Board Meeting Minutes, Minister’s Report, Treasurer’s Report and Financials.*

**Finance Committee Updates:** Raley updated the Board on the status of the transition to the new accounting system being completed by Emma Barnum. It was noted by the Board that Barnum’s recent increase in salary was approved at the February Board Meeting in conjunction with the decision to move accounting in-house. Regarding facility rentals and in collaboration with staff, Raley has compiled the facility rental history and which will presented to the Board at the next meeting for consideration.

**Finances & PPP Loan**: Fretz reports that despite the COVID-19 pandemic and its effect on the community, congregational finances are stable. Fretz then presented on Paycheck Protection Loans and the Board discussed the opportunity. *The Board voted to approve that the Finance Committee pursue funding through a PPP Loan.*

**Congregational Meeting Planning:** Fretz facilitated a conversation regarding the upcoming congregational meeting and Call to Ministry. The Board discussed off-site voting processes necessary during a time of social-distancing due to community spread of the COVID-19 virus. Recommendations of the UUA were considered and the Board is to discuss options further.

**Assembly Delegate Designations:** *The Board voted to approve Vicki Siefers and Dave Martin as the delegates for Regional Assembly with Sally Hartman and Colleen Higgins as the delegates for General Assembly.*

**Closing**: Rode read the closing words, Rasmussen gave process observer comments, and Fretz adjourned the meeting at 9:10 p.m. The next Board Meeting is Wednesday, May 13, 2020 at 6:30 p.m. on Zoom.