**Unitarian Universalist Society  
Board of Trustees  
REGULAR MEETING MINUTES – October 10, 2019**

Board meeting minutes are available on the website or can be requested from the UUS administrator.

**Present**: Amy Fretz (President), Joe Rasmussen (Vice-President), Jane DeWitt (Past-President), Chris Rode (Treasurer), Allison Bettine (Secretary), John Raley (Finance Trustee), Paul Pomrehn (Trustee), Colleen Higgins (Trustee), and Rev. Diane Dowgiert (Ex-officio)

**Absent**: Michael Honey-Arcement (Trustee)

**Guests**: David Martin (Ministerial Search Committee Co-Chair), Jerry Wetlaufer (Ministerial Search Committee Member), Kirk Witzberger (Mission and Vision Facilitator), Emma Barnum (Congregational Administrator)

Board President Fretz called the meeting to order at 6:35 p.m. Colleen provided opening words followed by the chalice lighting and a brief check-in by Board members.

**Consent Agenda & Announcements:** Consent agenda and other items are uploaded to Dropbox for Board review prior to the meeting. *Consent Agenda items: Staff Report, Treasurer’s Report and Financials*

*Moved by Rasmussen, seconded by Pomrehn that the Board approve the Staff Report, Treasurer’s Report and Financials. Motion carried.*

**Mission and Vision Update:** Witzberger shared with the Board the planned format and intended outcomes of the eagerly anticipated Mission and Vison Workshop which will be held on Saturday, November 2nd from 10:00 AM to 3:00 PM. After the workshop, the Mission and Vison Team will compile the result and sentiments to be presented to the congregation. The final version of the new Mission and Vision Statements will be voted on at the next Congregational Meeting in December 2019.

**Search Committee Update:** Martin and Wetlaufer, from the Ministerial Search Committee, facilitated a focus group session for members of the Board. The Board shared with the committee members what attributes, experience, and expertise they are hoping for in a new settled minister.

**Policy Updates and Proposals:** Proposed changes to the current personnel policy were presented on by Rasmussen and Barnum and a 1st read occurred. Fretz presented and facilitated a 1st read of the proposed changes to the Society Bylaws, which included the adoption of the Membership Committee’s proposal.

**Board Meeting Schedules Amended:** Due to scheduling conflicts, the Board has decided to change the regular meeting times of both the regular Board Meeting and the Executive Committee Meeting. The monthly Board Meeting will now take place on the second Wednesday of the month from 6:30 PM to 8:30 PM and the monthly Executive Committee Meeting will now be held on the 1st Thursday of the month from 5:00 PM to 7:00 PM.

**Closing**: Rode read the closing words, DeWitt gave process observer comments, the Board entered an executive session, and Fretz adjourned the meeting at 8:30p.m. **The next Board Meeting is Wednesday, November 13th, 2019, starting at 6:30 p.m. in the UUS Conference Room.**