

## Unitarian Universalist Society Board of Trustees Meeting Highlights - January 18, 2018

*Board meeting minutes are reviewed by the Board members and made available on the website. Minutes may also be requested from the Unitarian Universalist Society (UUS) administrator.*

**Present:** Jim Laughlin (President), Kelly O’Berry (Past-President), Jane DeWitt (Vice-President), Peg Voelker (Secretary), Chris Rode (Treasurer), Steve Locher (Trustee), Kris Barrash (Trustee), Sara Feldmann (Trustee), Michael Honey-Arcement (Trustee), Rev. Steven Protzman (Ex officio), Peggy Garrigues (DCL), and Jessica Zimmer-Saltzman (DLRE). **Absent:** none

**Guests:** Sharon Booker, representing Committee on Congregational Life and Ministries (CCLAM)

President Laughlin called the Board meeting to order at 6:33 p.m. in the UUS conference room. Rev. Steven provided opening words, followed by the Chalice lighting.

**Consent Agenda:** Consent agenda items and other documents are uploaded to Dropbox for review by Board members prior to the meeting.

*Consent Agenda items: January Board Agenda; December Board Highlights; December Congregational Meeting Highlights; Treasurer’s Report & Financial Statements; 2018 Final Budget; Monthly Staff Reports (DLRE, DCL, Administrator, and Minister); December NFC Report. Other documents: E-mail Comments Received about Reese Bequest; UUA Congregational Study/Action Issues Proposals - Dismantling Intersectional Oppression and Undoing Intersectional White Supremacy (Voelker); Facilities Coordinator Job Description (Emma Barnum).*

It was noted that *the Executive Committee approved Zimmer-Saltzman’s requests to hire an additional childcare worker and to provide Anna Rode, Nursery Supervisor, with four Sundays of paid maternity leave.*

**Allocation of Reese Bequest – Follow-up:** During the December meeting, the Board approved five of the six Finance Council (FC) recommendations regarding the allocation of the Reese bequest. Funds were directed to the following: 1. unpaid 2017 operating budget pledge (\$1,400); 2. unpaid capital campaign pledge (\$5,000); 3. 2018 Land Ministry (\$5,000); 4. STEM fund (~\$10,520); and 5. Jean Reese Named Endowment Fund (\$100,000). The Board shared and discussed feedback received from members of the congregation about how to best allocate these funds. After some debate, it was agreed that no additional information or time for input was needed. *The Board approved the final item of the FC’s recommendation regarding allocation of Jean Reese funds, which was that all remaining, unallocated funds (~\$390,000) go to the Capital Campaign. Also approved was that the Treasurer proceed with moving these funds from the Traditional IRA to the appropriate UUS accounts.*

**UUA Certification Process:** Each February, UUS certifies its membership count, yearly budget, and other information to UUA. This year we are also called to vote on whether two proposed Congregational Study/Action Issues (CSAIs) should be on the 2018 General Assembly (GA) agenda. CSAIs are issues selected by UUA member congregations during GA for four years of study, reflection, and action. *The Board reviewed and voted to support both the **Undoing Intersectional White Supremacy** and the **Dismantling Intersectional Oppression** CSAI proceeding to GA.* Additional information: <https://www.uua.org/action/process/csais>.

**Facilities Coordinator Job Description:** *The Board reviewed and endorsed the Facilities Coordinator job description.* Notably, it defines duties related to in-house building use as well as rental usage.

**Minister's Housing Allowance:** As required for tax purposes, *the Board approved the motion that for the church/tax year of 2018, the housing allowance for Rev. Steven Protzman will be \$20,000.*

**Board Meeting Dates – February & March:** Given that the first Thursday of the month falls on February 1<sup>st</sup> and March 1<sup>st</sup>, the Board unanimously agreed that the Executive Committee meeting and the regular Board meeting be moved to the second and third Thursday of the month, respectively, in February and March this year.

Honey-Arcement reported as **process observer** and Locher provided **closing words**. The meeting adjourned at 8:27 p.m. to a closed session. The next Board meeting is Thursday, February 15, 2018, 6:30 p.m., in the Hickory and Oak Rooms at UUS.

Submitted by Peg Voelker, Secretary