

UUSIC Board of Trustees Meeting Highlights – February 9, 2017

Minutes from all regular Board meetings are reviewed by the Board members and made available to members and friends on the website and in the UUSIC Board of Trustees notebook. Minutes may also be requested via mail or email from the UUSIC administrator.

Present: Kelly O’Berry (President), Jim Olson (Past-President), Jim Laughlin (Vice-President), Peg Voelker (Secretary), Steve Vincent (Trustee), Sara Feldmann (Trustee), Kris Barrash (Trustee), Rev. Steven Protzman (Ex officio), Saunia Powell (DLRE), and Peggy Garrigues (DCL)
Adam Ingersoll (Treasurer) participated via telephone

Absent: Steve Locher (Trustee)

Guests: Mary McMurray, Staff Relations Committee and Emily Uhl, Naming and Branding Task Force

President O’Berry called the meeting to order at 6:35 p.m. on February 9th at the Oakdale House. Rev. Steven shared opening words.

Announcements: Olson commented that the UUA MidAmerica Regional Assembly will be held in Oak Brook, IL, the last weekend of April. Ingersoll suggested that we publicize this to increase attendance by our members. Vincent, as Chair of the Denominational Affairs Committee, will work on this.

Consent Agenda: *Meeting agenda; Board & Executive minutes; monthly staff reports; Treasurer financial report & statements; Capital Campaign Committee report (Vicki Siefers); New Facilities Committee report (Deb Schoelerman); and the Endowment Committee Annual report to the Board (Jerry Nordquist) were received for review by board members prior to the meeting. Other shared items: Employee Policy Manual revisions; Revised Branding Task Force Charge; Naming and Branding Process Proposal; Transition Task Force 2.0 Charge; Draft Chalice Lighter Grant Proposal.*

Of note, at the February 2nd Executive Committee meeting Ingersoll called attention to the fees charged when pledges are paid by credit card. He remarked that members need to be made aware of this and asked to increase their contributions to cover the fees so that their yearly pledge amount is met. The new facility move-in date has been revised to mid-July or later. This will impact the 2017 budget both positively and negatively. Also discussed was restructuring the role and responsibilities of the Treasurer. *The Board approved the minutes from the January Board and the February Executive Committee meetings.*

Employee Policy Manual Revisions: Mary McMurray provided an overview of the proposed employee policy manual revisions which primarily clarify the benefits provided to part-time staff. McMurray reported that no comments were received from the Board or staff since the first reading of the policy last month. *The Board approved the policy revisions.*

Naming and Branding Process: Emily Uhl introduced herself and shared that she is very excited to use her skills to help UUSIC. Uhl and Vincent reviewed the proposed process and timeline for engaging members in further discernment of a name and branding/identity for the congregation. They emphasized that the goal is to have a high level of participation and support for the process, culminating in a decision about our name and brand at the May congregational meeting.

Transition Task Force 2.0: Voelker presented a charge for the Transition Task Force 2.0 (TTF2). The purpose of the TTF2 is to facilitate a smooth transition into our new home. Ingersoll commented that the charge was well done. *Protzman and Olson moved that the Board approve the charge, allowing the TTF2 leadership, once recruited, to refine it, if needed. Motion carried.*

Chalice Lighter Grant: Vincent provided an update on the grant proposal. It will request approximately \$9,000 to be spent during our first year in the new building. Vincent also shared that he spoke with Phil Lund, who was enthusiastic about the proposal. *The Board unanimously agreed that President O’Berry provide the required letter of endorsement to accompany the application.*

Building Dedication: Protzman suggested that we combine the official building dedication with the 175th anniversary event on November 5th. However, we would also need to have a "soft" opening before then. The program staff will identify the various groups and individuals that need to be involved in planning these events and discuss how to proceed.

175th Anniversary Hymn: Protzman reported that the funds (\$1,500) had been raised to commission a hymn celebrating our 175th anniversary. The Board expressed gratitude to Rev. Steven, Gloria Corbin, members of

the choir, and others for their generous donations. *Unanimous consent was given for President O'Berry to sign the contract.*

Laughlin reported as process observer and introduced a couple observational techniques taught at the MidWest Leadership School. Barrash provided closing words. The Board adjourned at 8:57 p.m. to closed session.

—Submitted by Peg Voelker, Secretary