**Unitarian Universalist Society of Iowa City**

**Board of Trustees**

**Regular Meeting – June 11th, 2015**

**MINUTES**

*Minutes from all regular Board meetings are reviewed by the Board members and made available to members and friends on the website and in the UUSIC Board of Trustees notebook in the Administration Office. Minutes may also be requested via mail or email from the UUSIC administrator.*

**Board Members present:** Vicki Siefers (President), Jim Olson (Vice-President), Chris Taylor (Acting Secretary), Adam Ingersoll (Treasurer), Diane Martin (Past-President), Pete Brokaw (Finance Trustee), Mary McMurray (Trustee), Steve Vincent (Trustee), Kirk Witzberger (Trustee)

**Board Members absent:** None

**Ex Officio present:** Rev. Steven Protzman (Minister), Jessica Zimmer-Saltzman (DLRE)

**Ex Officio absent:** None

**Call to Order:** Vicki Siefers called the meeting to order at 7:05 p.m. at her home, 15 Brown Deer Knoll, Coralville.

**Consent Agenda**

Board Minutes from the May meeting were amended to include correct date (May 14th).

Discussion of fire evacuation policy will be postponed until the regular meeting on July 9th.

*Motion*: Moved by Kirk Witzberger and seconded to accept the consent agenda as amended. **Motion carried.**

**Action and Discussion Items:**

**Policy, Yet Another Reading: Communications**

*Motion*: Moved by Rev. Steven Protzman to extend discussion. **Motion died for lack of a second.**

The Communications Policy was again referred back to CommComm for revision.

**Report: Finance Council**

Pete Brokaw spoke of how the Finance Council will be constituted and run. Adam Ingersoll, referring to comments in his Treasurer's Report, discussed the need for additional help in tracking the many aspects of the Society's finances.

**Report: CCLAM**

*Motion*: Moved by Jim Olson and seconded to adopt a recommendation by CCLAM to no longer require a spring report from that committee. **Motion carried.**

**RECESS – 10 Minutes**

**General Assembly Delegates**

*Motion:* Moved by Brokaw and seconded to appoint Colleen Higgins and Alison Oliver to be delegates to the 2015 UUA General Assembly in Portland, OR. **Motion carried.**

**Feasibility Consultant/Capital Campaign**

*Motion:* Moved by Brokaw and seconded to approve Mark Ewert and his proposal to conduct the feasibility study. **Motion carried.**

*Motion:* Moved by Olson and seconded to hire Mark Ewert for the Capital Campaign, contingent on his presenting a contract consistent with the document the Board reviewed for this evening. **Motion carried.**

Discussion turned to a timeline for the design workshop and feasibility study.

The Board reviewed a memorandum from the Endowment Committee regarding borrowing from the general endowment fund.

*Motion:* Moved by Olson and seconded to convey appreciation for the memo and the work it represents. The Board is in general agreement with the intent to preserve the corpus. **Motion carried.**

Discussion of the total budget for Phase I of new facilities.

*Motion:* Moved by Olson and seconded to establish Board meetings to run from 6:30 pm to 9:00 pm, more support about facilities to be circulated ahead of time, and Board members try to attend as many “Supercommittee” meetings and others as possible. **Motion carried.**

**Transition Task Force**

Ingersoll reported the TTF is fully constituted, still looking for moving volunteers this fall.

**Guest Comments**

Pete Brokaw provided **process observations**.

**Announcements**

**Adjournment**

Siefers offered closing words and **adjourned** the meeting at 9:43 p.m.

*Recorded on June 11th, 2015, by Chris Taylor, Acting Secretary*