

## Thursday, January 14<sup>th</sup>, 2016

The Board met at 6:32 pm in Adam Ingersoll's office.

- President Olson announced that the congregational meeting on Sunday, January 17th, will consist of a budget presentation and discussion of General Assembly action items.
- The five board members who attended the November new-member meeting were thanked.
- Treasurer Ingersoll went over the proposed 2016 budget, explaining several items that will be increased in 2016. This includes property/liability insurance. It is necessary to determine whether SJCC money from the Endowment was seed money or an ongoing expense. Adam will explain the Annual Spending Allowance at the congregational meeting on the 17th.
- Carol Throckmorton has made up a schedule for the year for new-member classes, which will be held quarterly.
- The Board reviewed both their covenant and goals for 2015/16. Some of the goals have been accomplished; others are in process. One of these is consideration of establishment of a land ministry for the new building site. A review of the Strategic Plan is due in the spring.
- The board moved to recommend Jerry and Carol Nordquist and Jeanette Carter for life membership. • Rev. Steven presented a staff organization chart. Emma will supervise her assistant, and Jessica will supervise the nursery supervisor and nursery workers.
- Witzberger suggested recruiting a board member to be a "treasurer in training" who would then take the position of treasurer the following year. Siefers will check with the Leadership Development Committee about this possibility.
- The New Facilities Committee meets with Neumann Monson on January 21st, and they will come to the January 24th congregational meeting. The staff will look at the plans in order to give their input.
- A job description for a media liaison and publicity lead who can help UUSIC be more visible in the community was introduced by Witzberger. This would cover our new building advances as well as our various social justice and other activities. This could be one person or several. The possibility of using University interns was discussed, and Witzberger will investigate this avenue with Bailey Kelley.
- In preparation for the annual evaluation of the minister, Rev. Steven presented the evaluation instrument designed in the board's retreat in March of 2015. The Staff Relations Committee developed the guidelines for the evaluation. The evaluation committee will be appointed by the president in March. This evaluation process was adopted as amended by the board. • Jessica announced that Welcome Home Wednesday registration is in progress. She also said that copies of the book Just Mercy are available for sale. The meeting was adjourned at 8:43 pm.

—Recorded by Jeanette Carter, Secretary