

**Unitarian Universalist Society of Iowa City
Board of Trustees
Regular Meeting – September 11th, 2014
MINUTES**

Minutes from all regular Board meetings are reviewed by the Board members and made available to members and friends on the website and in the UUSIC Board of Trustees notebook in the Administration Office. Minutes may also be requested via mail or email from the UUSIC administrator.

Board Members present: Vicki Siefers (President), Chris Taylor (Secretary), Adam Ingersoll (Treasurer), Diane Martin (Past-President), Pete Brokaw (Finance Trustee), Mary McMurray (Trustee), Kirk Witzberger (Trustee), Kari Yorek (Trustee)

Board Members absent: Jim Olson (Vice-President)

Ex Officio present: Rev. Steven Protzman (Minister), Jessica Zimmer-Saltzman (DLRE)

Ex Officio absent: None

Guests: Marilyn Jennewein

Call to Order: Vicki Siefers called the meeting to order at 7:08 p.m. at her home (15 Brown Deer Knoll, Coralville). Rev. Steven Protzman provided opening words.

Check-in: All

Consent Agenda

Motion: Moved by Kirk Witzberger and seconded to accept the consent agenda. **Motion carried.**

Action and Discussion Items:

Policy, First Reading: Safe Congregation Policy for Children and Youth

Mary McMurray and Jessica Zimmer-Saltzman presented a policy that encompasses background checks for childcare providers and other protections for RE-age children, as well as codifying certain records retention practices. The policy will be read a second time and voted on in October.

Motion: Moved by Protzman and seconded to extend discussion by 5 minutes. **Motion carried.**

Policy, Second Reading: Harassment and Violence

Motion: Moved by McMurray and seconded to approve Harassment and Violence Policy. **Motion carried.**

Policy, First Reading: Vehicle Usage and Reimbursement

The Board considered a set of policies relating to appropriate use of vehicles by Society staff and volunteers while on Society business. The policy will be read a second time and voted on in October.

Policy, Second Reading: Disability

Motion: Moved by Protzman and seconded to approve Disability Policy. **Motion carried.**

RECESS – 10 minutes

Renewal of Board Covenant

Motion: Moved by Protzman and seconded to extend discussion by 5 minutes. **Motion carried.**

Report: Music Director Search

Protzman remarked that the search for a permanent Music Director is ongoing. Several Board members shared additional suggestions for advertising the position.

Report: Facilities Steering Committee

Kirk Witzberger shared a tentative calendar of Board and FSC forums and information sessions over the next four months, leading up to a congregational vote on facilities on February 1st. He expressed his desire to hold a congregation-wide gathering on a Sunday in November for congregants to share their opinions in a large group setting. Details will be determined at the October Board meeting.

Guest Comments

CCLAM member Marilyn Jennewein once again commented how pleased she is with the many opinions that are shared at Board meetings.

Pete Brokaw offered **process observations**.

Announcements

Board members were encouraged to sign up for photo directory portraits if they had not already.

UUSIC and the Secular Students at Iowa will be co-sponsoring speaker Sean Faircloth later this month.

The Society will also be holding a food drive later this fall.

Adjournment

Diane Martin offered closing words and Siefers **adjourned** the meeting at 9:44 p.m.

Recorded on September 11th, 2014, by Chris Taylor, Secretary