

Unitarian Universalist Society of Iowa City
Board of Trustees
Regular Meeting – March 13th, 2014
MINUTES

Minutes from all regular Board meetings are reviewed by the Board members and made available to members and friends on the website and in the UUSIC Board of Trustees notebook in the Administration Office. Minutes may also be requested via mail or email from the UUSIC administrator.

Board Members present: Diane Martin (President), Vicki Siefers (Vice-President), Chris Taylor (Secretary), Doug Wallace (Treasurer), Sally Hartman (Past President), Pete Brokaw (Financial Trustee), Mary McMurray (Trustee), Paul Pomrehn (Trustee), Kirk Witzberger (Trustee)

Board Members absent: None

Ex Officio present: Rev. Steven Protzman (Minister), Lois Cole (Director, LRE)

Ex Officio absent: None

Guests: Nancy Noyer, Deb Schoelerman, Steve Locher, Jim Olsen, Mary Kathryn Wallace

Call to Order: Diane Martin called the meeting to order at 7:05 p.m. in the UUSIC Henriksen Library.

Check-in: All

Resignation of Treasurer

Doug Wallace announced his resignation from the Board and from the Position of Treasurer, effective April 1st, 2014. He thanked the Board for its support, and Board members in turn thanked Wallace for his years of service and friendship.

Consent Agenda

Motion: Moved by Pete Brokaw and seconded to accept the consent agenda. **Motion carried.**

Action and Discussion Items:

Report: Communications Committee

Member Nancy Noyer presented a website design proposal for Board consideration.

Motion: Moved by Mary McMurray and seconded to authorize the President to sign an agreement with Edilson Web Design of Cedar Rapids to develop a permanent website for UUSIC. **Motion carried.**

The Communications Committee asked about the possibility of hiring a paid webmaster. Martin and Rev. Steven Protzman indicated that Emma Barnum, the Society's Office Administrator, would be able to handle routine maintenance and upkeep of the permanent site. The Board asked the Communications Committee to find three members of the congregation to serve as backup administrators for the site.

Report: DLRE Search Committee

Member Deb Schoelerman briefed the Board on the recent activities of the DLRE Search Committee, highlighting the work that had been done on an informational packet.

Policy, 2nd Reading and Vote: Performance Reviews

Motion: Moved by McMurray and seconded to adopt the policy as written. **Motion carried.**

Treasurers Report

Brokaw presented reports from both January and February.

Appointment of Assistant Treasurer, Interim Treasurer

Motion: Moved by Brokaw and seconded to appoint Adam Ingersoll as Assistant Treasurer from March 14th to March 31st, and as Interim Treasurer from April 1st onward, as permitted by the Society's By-laws. **Motion carried.**

RECESS – 10 minutes

Delegates to UUA MidAmerican Regional Meeting(s)

Motion: Moved by Brokaw and seconded to appoint a tentative list of delegates to the annual meetings of the UUA's MidAmerican Region. **Motion carried.**

Martin indicated that anyone who planned to attend one of the meetings and wished to serve as a delegate should contact her as soon as possible.

Transfer of Endowment Funds to Social Justice Action Fund

Motion: Moved by Paul Pomrehn and seconded to transfer \$5000 from endowment income to the Social Justice Action Fund. **Motion carried.**

Policy, 3rd Reading and Vote: Social Justice Action Fund Oversight Committee

Consideration of this policy was postponed until the April Board meeting by general consent.

Policy, 2nd Reading and Vote: Paid Time Off

Motion: Moved by Pomrehn and seconded to adopt the policy as written. **Motion carried.**

Policy, 2nd Reading and Vote: Voting Member Eligibility

Motion: Moved by Pomrehn and seconded to adopt the policy as written. **Motion carried.**

Report: Facilities Steering Committee

Channing Hall has been reserved for the joint Board/FSC subcommittee meeting on March 27th. Preliminary reports should have been submitted, and the subcommittees will compile Board members' questions prior to that meeting.

Guest Comments

Member Jim Olsen informed the Board that CCLAM's annual report will be ready soon.

Announcements

Adjournment

Brokaw moved to **adjourn** at 9:25 p.m. **Motion carried**; meeting was adjourned.

Recorded on March 13th, 2014, by Chris Taylor, Secretary