

**Unitarian Universalist Society of Iowa City
Board of Trustees
Regular Meeting – February 13th, 2014
MINUTES**

Minutes from all regular Board meetings are reviewed by the Board members and made available to members and friends on the website and in the UUSIC Board of Trustees notebook in the Administration Office. Minutes may also be requested via mail or email from the UUSIC administrator.

Board Members present: Diane Martin (President), Vicki Siefers (Vice-President), Chris Taylor (Secretary), Sally Hartman (Past President), Pete Brokaw (Financial Trustee), Mary McMurray (Trustee), Paul Pomrehn (Trustee), Kirk Witzberger (Trustee)

Board Members absent: Doug Wallace (Treasurer)

Ex Officio present: Rev. Steven Protzman (Minister), Lois Cole (Director, LRE)

Ex Officio absent: None

Guests: Jerry Nordquist, Steve Locher, Bonnie Penno, Phil Beck

Call to Order: Diane Martin called the meeting to order at 7:01 p.m. in the UUSIC Henriksen Library.

Check-in: All

Chalice Lighting and Opening Words: Paul Pomrehn led the board in lighting the chalice and offered opening words.

Consent Agenda

Motion: Moved by Kirk Witzberger and seconded to accept the consent agenda. **Motion carried.**

Action and Discussion Items:

Report: Endowment Committee

Member Jerry Nordquist presented the Endowment Committee's annual report to the Board.

Policy, 1st Reading: Paid Time Off

Vicki Siefers presented a policy regarding holidays and other paid time off for Society staff. The second reading and a vote on the policy will be conducted at the March 13th meeting of the Board.

Policy, 1st Reading: Performance Reviews

Member Steve Locher presented a policy laying out a process for staff performance reviews. The second reading and a vote on the policy will be conducted at the March 13th meeting of the Board.

Policy, 1st Reading: Eligibility of Voting Members

Chris Taylor presented a draft policy to clarify when contributions must be received by the Society to confer voting privileges. The second reading and a vote on the policy will be conducted at the March 13th meeting of the Board.

RECESS – 10 minutes

Policy, 2nd Reading and Vote: Alcohol at Society Events

Motion: Moved by Mary McMurray and seconded to adopt the policy as written. **Motion carried.**

Policy, 2nd Reading: Social Justice Action Fund

Because the policy was so drastically changed after its first reading, the Board agreed to take no action at this time. The policy will be given a third reading at the March 13th meeting of the Board and will be voted on then.

Report: Social Justice Action Fund Oversight Committee (SJAFOC)

Pete Brokaw briefed the Board on the recent formation of the SJAFOC and its immediate operational goals. The Board discussed using Endowment funds for social justice work. No action was taken.

Report: Proposed Real Estate Agent Agreement

Pomrehn shared a letter from a local real estate agent who offered to serve as a consultant on the building issue. There was concern about whether such an agreement would commit the Society to representation by that individual when a decision is reached. The Board referred the letter to several members of the congregation with legal expertise.

Report: Strategic Plan

Sally Hartman reported on her recent efforts to get more committees and groups within the Society involved in furthering the Strategic Plan.

Report: Facilities Steering Committee

Witzberger asked Board members to prepare any questions they might have for the various FSC subcommittees prior to the joint meeting next month.

Guest Comments

Member Phil Beck, speaking on behalf of the Communications Committee, told the Board that that group hopes to have a website designer recommendation ready for the Board at its March meeting.

Executive Session

At 9:27 p.m., Rev. Steven Protzman requested that the Board enter a closed executive session to discuss a personnel issue, which it did. The Board returned to open session at 10:01 p.m.

Announcements:

- Faye and Gordon Strayer will be honored with Life Membership in the Society on Sunday, March 9th.

McMurray moved to **adjourn** at 10:07 p.m. **Motion carried;** meeting was adjourned.

Recorded on February 13th, 2014, by Chris Taylor, Secretary