

Unitarian Universalist Society of Iowa City
Board of Trustees
Regular Meeting – January 9th, 2014
MINUTES

Minutes from all regular Board meetings are reviewed by the Board members and made available to members and friends on the website and in the UUSIC Board of Trustees notebook in the Administration Office. Minutes may also be requested via mail or email from the UUSIC administrator.

Board Members present: Diane Martin (President), Vicki Siefers (Vice-President), Doug Wallace (Treasurer), Chris Taylor (Secretary), Sally Hartman (Past President), Pete Brokaw (Trustee), Mary McMurray (Trustee), Paul Pomrehn (Trustee), Kirk Witzberger (Trustee)

Board Members absent: None

Ex Officio present: Rev. Steven Protzman (Minister), Lois Cole (Director, LRE)

Ex Officio absent: None

Guests: Karen Mason

Call to Order: Diane Martin called the meeting to order at 7:05 p.m. in the UUSIC Henriksen Library.

Check-in: All

Chalice Lighting and Opening Words: Rev. Protzman led the board in lighting the chalice and offered opening words.

Action and Discussion Items:

Motion: Moved by Taylor and seconded to amend the agenda to add five minutes to approve the minutes from the December 17th executive session. **Motion carried.**

Policy, 1st Reading: Alcohol Policy

Rev. Protzman presented a policy to govern the use of alcohol at UUSIC events and to provide for oversight of such use.

Motion: Moved by Protzman and seconded to extend discussion by five minutes. **Motion carried.**

The second reading and a vote on the policy will be conducted at the February 13th meeting of the Board.

Policy, 1st Reading: Social Justice Action Fund

McMurray presented a policy which formally calls for the formation of a five-person panel to oversee the use of Social Justice Action Fund monies, and which provides guidelines for such use. The second reading and a vote on the policy will be conducted at the February 13th meeting of the Board.

Policy, 2nd Reading and Vote: Life Membership

This policy was originally presented on December 12th.

Motion: Moved by Pomrehn and seconded to adopt the policy as written. **Motion carried.**

Policy, 2nd Reading and Vote: Staff Disciplinary Policy

This policy was originally presented on December 17th.

Motion: Moved by Pomrehn and seconded to adopt the policy as written.

Motion: Moved by Taylor and seconded by general consent to call a division of the Board. **Motion carried;** the main motion will be decided by a recorded vote.

Ayes: Siefers, McMurray, Brokaw, Wallace, Pomrehn, Hartman, Martin; Nos: Taylor, Witzberger. **Motion carried.**

Policy, 2nd Reading and Vote: Board Motions by Email

This policy was originally presented on December 12th.

Motion: Moved by Pomrehn and seconded to amend the policy by removing the unordered list in Article 1 and to adopt the policy as so amended. **Motion carried.**

Policy, 2nd Reading and Vote: Duties of the Board Secretary---Minutes

This policy was originally presented on December 17th.

Motion: Moved by Brokaw and seconded to adopt the policy as written. **Motion carried.**

Report: Treasurer's Report

Wallace presented the final budget for the 2014 fiscal year for Board approval, ahead of the congregational meeting on January 16th. The Board expressed its thanks to Wallace for the hard work he put into this budget.

Motion: Moved by Rev. Protzman and seconded to approve the budget as presented. **Motion carried.**

Resignation of DRE Lois Cole

Cole presented a letter of resignation to the Board, citing her need to focus on the final stages of her ministerial training.

Motion: Moved by Brokaw and seconded to accept Cole's resignation, effective June 30th, 2014, 'with gratitude for her outstanding service these past 13 years'. **Motion carried.**

A search committee has been formed to identify Cole's successor, to be co-chaired by Carol Nordquist and Deb Schoelerman.

Report: Safety Audit

Cole and Siefers informed the Board that the outstanding items of concern from the recent safety audit were being dealt with, and that everything is 'A-okay'.

Agenda for Congregational Meeting on January 26th

Martin briefly discussed the preliminary agenda and asked Board members to contact her with any additions or changes. The agenda will be available to the congregation shortly.

Report: Facilities Steering Committee

Report: Preparation of Voting Policies

Report: Faith in Our Future Fund Task Force

Consent Agenda

Motion: Moved by Taylor and seconded to accept the consent agenda. **Motion carried.**

Approval of December 17th Executive Session Minutes

Motion: Moved by Taylor and seconded to approve the minutes from the closed executive session of the Special Board Meeting on December 17th. **Motion carried.**

Guest Comments

Announcements:

- The interim website is now live, and the Communications Committee will be turning its attention to the selection of a designer for the new permanent website.
- Member Miriam Kashia will be undertaking a March for Climate Action, which will take her from California to Washington, D.C., raising awareness for climate change issues.
- Hartman continues to discuss the Strategic Plan with UUSIC committees and interest groups.

Wallace offered **process observations**, and Brokaw offered **closing words**.

Brokaw moved to **adjourn** at 9:34 p.m. **Motion carried**; meeting was adjourned.

Recorded on January 9th, 2014, by Chris Taylor, Secretary